

Values and ethics

AREA	KEY QUESTIONS	COMMENT / EVIDENCE
Integrity	Do you consider yourself to be truthful, straightforward and honest? Do you deal fairly with people and situations? Do you always make sure that what you are saying is accurate? Do you always share all the information that you have	
Objectivity	Do you always present information and advice in an accurate and balanced way? Which interests come first – your's or your organisation's? Are you prepared to raise concerns if you become aware of anyone not acting appropriately?	
Professional competence and due care	Do you make sure that you get the training to do all that is required of you in your job? Do you make sure that the skills that you have are regularly reviewed and updated? Do you regularly check that the people that you work with, and for, understand what you have done and why?	
Confidentiality	Can you be trusted with information? Are you careful about what you say and who you say it to?	
Professional Behaviour	Are you aware of the professional standards expected of you?	

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	Do you make sure that you know what your statutory obligations are? Do you regularly check that you behave in line with both?	